

Please MUTE your devices.
-Phone: * 6
-Skype: click on microphone (so it has a line through it).

Questions via Skype:
Please type in "Conversation" box.

"Active" for All

Presented by Prairies Member Services Registrar
Pat Papineau

Quick Reminders:

- Information and resources
 - Check prairies.scouts.ca and www.scouts.ca for the most up-to-date
- No One Left Behind (NOLB) financial assistance
 - Parent/Guardian emails nolb@scouts.ca
- Refunds
 - Parent/Guardian emails refunds@scouts.ca **
 - Funds returned by method paid (i.e. back to credit/debit card, PayPal, Group* or Stake)

*** If payment to Scouts Canada came from Group or Stake, Group or Stake may apply.*

**Group refunds will be direct-deposited and provided only if banking information has been received by National Finance.*

Topics

- Member Status – what’s the difference; why it matters
- What it takes to be “Active”
- LDS Coupon Codes (brief update)
- Group Billing Codes (brief update)
- Transfers – When a “transfer” isn’t a transfer

Member Status: What’s the difference?

- Not Renewed Role from previous year
- Inactive (1) Role may be from past years
- Inactive (2) Current role >90 days with outstanding requirements
- Pending Role <90 days and outstanding requirements
- Active Compliant; all requirements met

Assumes system is up-to-date and people have not been activated inappropriately.

What do people with these statuses have in common?

- Not renewed
- Inactive
- Pending
- None (not in myscouts)

They are NOT current members and may NOT attend Scouting events/activities.

Exceptions:

- Youth "trying out" Scouting for up to two meetings.
- Parents attending occasional meeting/activity with own youth.

What do these member-types have in common?

- Participants under 18 years old (Beaver to Venturer Scouts)
- Adult Participants (Rover Scouts)
- Volunteers under 18 years old

Answer:

Roles do not auto-renew; annual registration is required.

- Under 18, must be registered by parent/legal guardian for consent.
- Adults, self-register.



What do these member-types have in common?

- Adult Volunteers
- Volunteers under 18 years old
- Adult Participants (Rover Scouts)

Answer:

All require screening and training.

- Under 18 do not require Police Records Check nor Vulnerable Sector Search.
- Rovers Scouts do not require VSS or "Milestone" (MS1) training.



What do these member-types have in common?

- Adult Volunteers
- Volunteers under 18 years old
- Adult Participants (Rover Scouts)
- Participants under 18 (Beavers to Venturer Scouts)

Answer:

All have to be "active" to attend.

For Participants under 18 to be active:

- Registration "form" (online by parent)
- Payment by:
 - Interac Debit
 - Credit – Visa, Mastercard, American Express
 - PayPal
 - LDS Coupon Code (provided and paid by Stake)
 - Group Billing Code (arrangement with Group)*

*special circumstances only

For Adult Participants (Rover Scouts) to be active:

- Registration "form" (online by Self)
- Code of Conduct (online)
- Screening
 - Interview
 - References
 - Police Records Check
- Training
 - Scouting Fundamentals with Respect in Sport for Activity Leaders
- Council Approval

For Volunteers under 18 to be active:

- Registration "form" (online by parent)
- Code of Conduct (online)
- Screening
 - Interview (see [Interview Assessment Guide for Youth Aged Applicants](#))
 - References
- Training
 - Scouting Fundamentals with Respect in Sport for Activity Leaders
 - Milestone (MS1) Wood Badge appropriate for role
- Council Approval

For Adult Volunteers to be active:

- Registration "form" (online; initial / Group change / break)
- Code of Conduct (online)
- Screening
 - Interview
 - References
 - Police Records Check with Vulnerable Sector Search
- Training
 - Scouting Fundamentals with Respect in Sport for Activity Leaders
 - Milestone (MS1) Wood Badge appropriate for role
- Council Approval

About the “MS1”

- New volunteers can be “Active” without it, but they do not count for ratio (nor have any real idea what they’re supposed to be doing).
- Training must be completed by 31 August of a volunteer’s first Scouting year.
- Varies depending on role. Currently available options:
 - Wood Badge for Canadian Path
 - Wood Badge for Group Committee
 - Wood Badge for Group Commissioners

About “Pending” Participants (under 18 years of age)

- Status indicates an “Incomplete Registration”
- Follow-up with family required: Will youth be attending?
 - **Yes** → Parent should be encouraged to log back into myscouts to look for and click on:
 - First, “Incomplete Registrations” tab
 - Then, “Resume” to pick up in-progress registration
 - **No** → Group may remove youth by clicking on red circle beside role in youth’s profile (or asking for Service Centre help)

LDS Coupon Codes

- Stake-specific / Ward-assigned
 - Can only be used to register with Groups tied to one Stake.
 - Will help identify with which Group a family should be registered.
- Codes will remain:
 - The same for the Scouting Year unless boundaries are redrawn.
 - Active until 30 April as long as invoices are paid in a timely manner.

Group Billing Codes

- For Groups in good financial standing only
- Intended for families unable to use the standard payment methods:
 - Interac Debit
 - Credit – Mastercard, Visa, American Express
 - PayPal
- For use by parent/guardian to complete registration online.
(Do not allow for paper registration input by Group.)
- Not intended for wide-spread nor unlimited use.
(Special circumstances only; application by Group required.)

Group Billing Codes Process

- Family contacts Group (Registrar or Commissioner)
- Family and Group discuss situation and options
- Group applies to Member Services Registrar (pat.papineau@scouts.ca)
 - Reason for needing code
 - Number of uses
- If eligible, MS Registrar issues code to Group
- Group provides code (and deadline to use) to parent
- Parent completes online registration using code
- *Group is notified of registration by automated email*
- *Group closes batch, prints batch report and submits payment by Group cheque (with Batch report) to Service Centre in Calgary*

**Indicates change*

Participant Transfers

- Between Sections within own Group during current year
 - Use "Transfer Only" option on "Transfer Participants" tab
- Out to another Group
 - Advise parent to use "Find a Group" search to "Contact" preferred Group to ask about transfer
- In from another Group
 - Contact Member Services Registrar to approve transfer

Moving Volunteers

- From Section to Section (or Group Committee)
 - Contact Member Services Registrar
- Volunteers wanting to change Groups should use:
 - "Register Member" in their own profiles then
 - "Find a Group" search to "Contact" and/or "Register as a Volunteer"

For more information and help with registration

- Visit the Prairies Services website (<http://prairies.scouts.ca/>)
- Visit Scouts Canada's Online Support Centre (<https://help.scouts.ca/hc/en-ca> or by clicking on "Support" in the upper right corner when you're logged into myscouts.)
- Contact a Member Services Registrar via email or phone 403.283.4993 or 1.888.726.8876
 - Pat - pat.papineau@scouts.ca Extension 229
 - Meg - meg.barlow@scouts.ca Extension 222