

Quick Reminders:

- Information and resources
 - Check <u>prairies.scouts.ca</u> and <u>www.scouts.ca</u> for the most up-to-date
- No One Left Behind (NOLB) financial assistance
 - Parent/Guardian emails nolb@scouts.ca
- Refunds
 - Parent/Guardian emails <u>refunds@scouts.ca</u> **
 - Funds returned by method paid (i.e. back to credit/debit card, Paypal, Group* or Stake)

** If payment to Scouts Canada came from Group or Stake, Group or Stake may apply.

*Group refunds will be direct-deposited and provided only if banking information has been received by National Finance.

Group Billing CodesOffering more payment options

 Third-party payment (examples: Jumpstart, Dreamworks, Group sponsor, Child and Family Services)

Please have parent or organization arrange payment to your Group

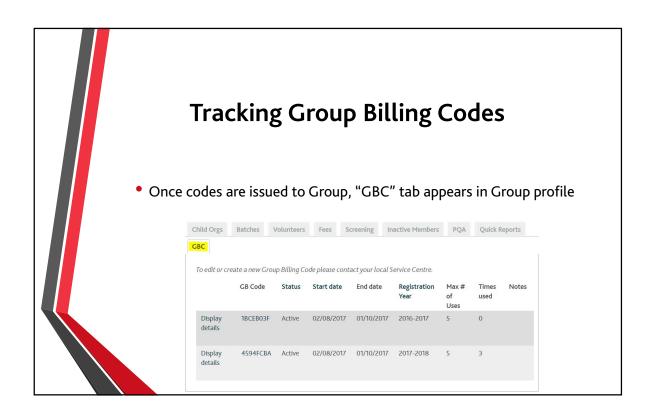
- Payment plan
- Cash and cheque payment
- Group subsidy

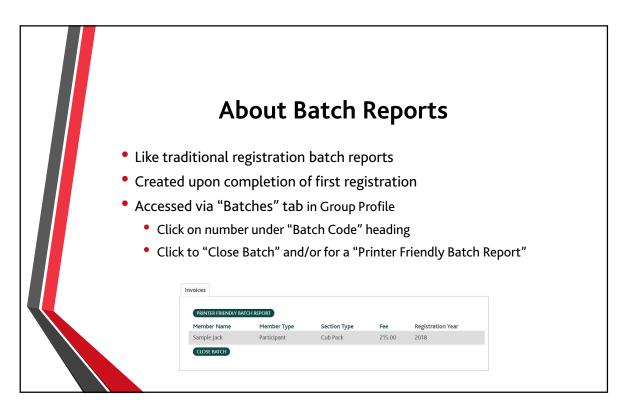
Group Billing Codes Guidelines

- Limited special-case use only (not intended for Group-wide use)
- Group must be in good financial standing
- Full payment is due upon receipt of invoice

Group Billing Codes Process

- Family contacts Group (Registrar or Commissioner)
- Family and Group discuss situation and options
- Group applies to Member Services Registrar (pat.papineau@scouts.ca)
 - Reason for needing code
 - Number of uses
- If eligible, MS Registrar issues code to Group
- Group provides code (and deadline to use) to parent
- Parent completes online registration using code
- MS Registrar invoices Group
- Group submits payment (with Batch report) upon receipt of invoice





About invoice payments

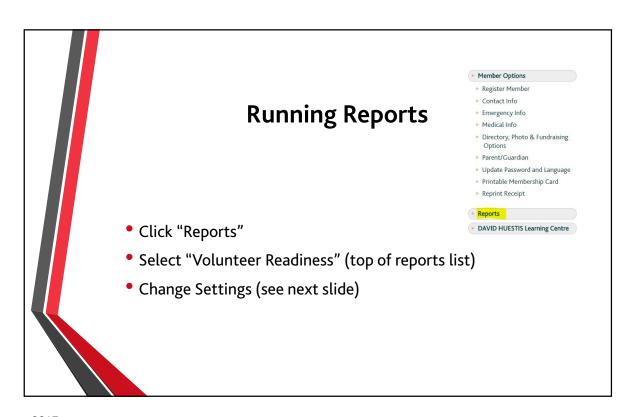
- Due upon receipt of invoice
- Paid by Group cheque to "Scouts Canada"
- Delivered to

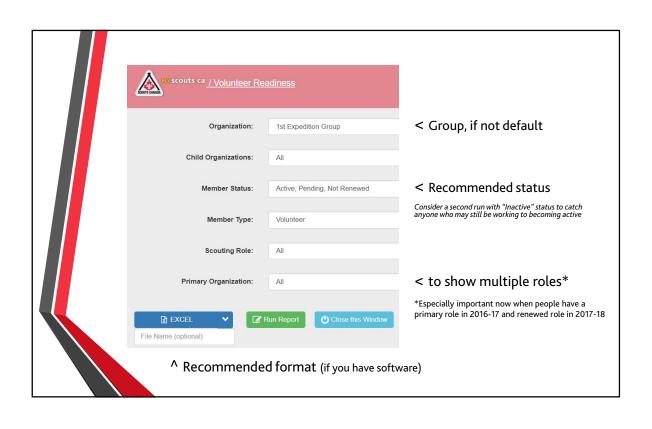
Scouts Canada – Prairies Service Centre 2140 Brownsea Dr NW Calgary, AB T2N 3G9

Transfers What Group can do

- Between Sections within own Group during current year
 - Use "Transfer Only" option on "Renew/Transfer" tab
- Out to another Group
 - Advise parent to use "Find a Group" search to "Contact" preferred Group to ask about transfer
- In from another Group
 - Contact Member Services Registrar to approve transfer

Volunteer Readiness Reports Track your Group's progress Member status Member screening and training compliance Police Records Check expiry





Reading Readiness Results Key columns to check

- G: All Screening in Compliance = "Yes"
- H: PRC = "Yes" (not "Yes (expired)")
- P: Respect in Sport = "Yes"
- T: MS1 in Section = "Yes"
- AB: Role Age in Days < 90
- AC: PRC Expiry > 6 months from now

Columns may change in September (i.e. some current columns may be removed – eg. CYS)

Readiness Results Why status matters less than you might think

- Member may need training and/or screening but show as "Active" if someone activated inappropriately.
- New volunteer may be appropriately "Active" but does not count for ratio without the "Milestone" (MS1).
- A returning volunteer may have auto-renewed as "Active" but not be eligible (i.e. no Respect in Sport, no MS1).

About Council Approval (App) and Activation

- Profiles reviewed weekly on a priority basis:
 - New members eligible for Council Approval
 - Other "Pending" members eligible for activation
 - "Active" members that are not actually eligible to be active
- Inactive profiles not included in weekly reviews

What about "Inactive" Members?

- Training and screening may continue.
- If member has current year registration and is "Inactive" OR may become "Inactive" in less than a week:

Please contact Member Services Registrar.

• If member does not have current year registration, he/she may need to reapply using Self-Registration.

Por more information and help with registration • Visit the Prairies Services website (http://prairies.scouts.ca/) • Visit Scouts Canada's Online Support Centre (https://help.scouts.ca/hc/en-ca or by clicking on "Support" in the upper right corner when you're logged into myscouts.) • Contact a Member Services Registrar at the Service Centre via email or phone 403.283.4993 or 1.888.726.8876 • Pat - pat.papineau@scouts.ca Extension 229 • Meg - meg.barlow@scouts.ca Extension 222