

myscouts: Register Your Teen as a Volunteer

Who? An adult who has a myscouts profile and who has a teen wanting to volunteer

What? Register your (14 to 17-year old) son/daughter as a volunteer

Why? Youth require parental consent to participate/volunteer.
Youth volunteer roles do not auto-renew; annual registration is needed.

Before you begin, please note:

14 and 15-year old youth may only be registered as volunteers with Beaver Colonies and Cub Packs.

16 and 17-year old youth may be registered as volunteers with Beaver Colonies, Cub Packs or Scout Troops.

All registered volunteers (Scouters) require screening - including those under 18 years of age.

As part of registration, with input from your teen, be prepared to provide five (5) personal references, each with an email address and relationship to your teen indicated. No more than one may be related to your teen; all should know him/her well.

Please be sure the references know that they will be contacted via email because your teen is applying as volunteer with Scouts Canada.

If your teen has been previously registered as a volunteer, he/she should already have provided this information.

Not sure whether you should submit new references? Please contact pat.papineau@scouts.ca for help.

Here's how to register:

Go to www.myscouts.ca

Input your email address and password.

Click "Login".

If needed: use "I Forgot My Password"
to reset your account.

The screenshot shows the myscouts.ca website interface. At the top, there is a red banner with the text "Find a Scouts Group Near You!" and a map of the Orleans area. Below the banner is a red button that says "Click here to go to our group locator". The main content area is divided into two sections. On the left, there is a "Login to myscouts.ca!" section with input fields for "Your Email Address: *" and "Your Password: *", a "Login" button, and a link for "I Forgot My Password". On the right, there is a section titled "Find or Create your Account" with two numbered steps: "1 If you or your child have ever registered or taken training with Scouts Canada Click here to find your account." and "2 If this is your first experience with Scouts Canada Click here to create an account." There is also a text box explaining that online registrations reduce the workload of Scouters.

I Forgot My Password prompts an email to be sent to your address from helpcentre@scouts.ca that includes a one-time login link to get you back into your account.

Once in, be sure to set and save a password.

My Menu

- Member Options
 - Register Member
 - Contact Info
 - Emergency Info
 - Medical Info
 - Directory, Photo & Fundraising Options
 - Parent/Guardian
 - Update Password and Language
 - Printable Membership Card
 - Reprint Receipt

If registering a youth with a profile, confirm whether he/she is listed on your “My Family” tab.

If he/she is not, contact your Group Commissioner or Registrar, or pat.papineau@scouts.ca to link your teen’s profile to yours.

(Skip if registering a new youth – one never previously registered.)



Name	Relationship	Other
Ian Ostrowski	Child	2016-2017
Patricia Papineau	Myself	Scoutmaster
William (Liam) Ostrowski	Child	2016-2017

Click “Register Member” to start your registration.

My Menu

- Member Options
 - Register Member**
 - Contact Info
 - Emergency Info
 - Medical Info

In the “Find a Scouts Group” search:

- Input your postal code.
- Select the age-group with which your teen would like to volunteer. (Default is “Beavers”.)
- To volunteer as a Youth Commissioner, select any Section, complete the registration, then contact pat.papineau@scouts.ca to be moved to the appropriate team.
- Click “Find Groups” (or “Search Again”)

Find a Scouts Group

Postal Code: (eg: 'K2J 2K2')

Age Group:

- Beavers (aged 5-7)
- Cub Scouts (aged 8-10)
- Scouts (aged 11-14)
- Venturer Scouts (aged 15-17)
- Rover Scouts (aged 18-26)

Night(s) you are interested in:

- Sunday
- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday

FIND GROUPS

With the Group of your choice, click “Register as a Volunteer”.

CONTACT

REGISTER AS A VOLUNTEER

REGISTER AS A PARTICIPANT

Select the applicable Scouting year then click “Continue”.

Select Registration Year

Select a Registration Year: *

Current Scouting Year : September 1st, 2016 - August 31st, 2017 ▼

Continue

Register with Scouts

From the list, choose your volunteering teen (or “New Member” if your teen is new-to-Scouting).

You’ll then be taken through a series of pages with space for your teen’s personal information.

For a new member, complete the Contact Information page. For a returning member, edit as may be required.

About the email address: For youth to be able to complete training, a **unique email address** must be provided (one not already in use on another profile in myscouts).

If he/she is new, has never logged in before or if the email address has otherwise been changed, contact pat.papineau@scouts.ca for help to ensure your teen can log into his/her account.

Register with Scouts

New record created

Select a member to register from the list below:

Member to Register	Relationship
New Member	New
Myself	Myself
William (Liam) Ostrowski	Child
Ian Ostrowski	Child

Add Role

Depending on the Section with which you’re registering and the age of your teen, please choose one of:

- Beaver Colony: Activity Leader (14 or 15-year old) or Scouter-in-Training (16 or 17-year old) Colony
- Cub Pack: Activity Leader (14 or 15-year old) or Scouter-in-Training (16 or 17-year old) Pack
- Scout Troop: Scouter-in-Training (16 or 17-year old) Troop

Terms and Conditions

Read and accept the “small print” by changing the selectors to “Yes”.

At the bottom of the window, click “Continue”.

Registration Confirmation

There is no fee for Volunteers, so the fee should show as “\$0.00.”

Click “Continue”.

Add Reference

As indicated at the beginning of these instructions, volunteers require screening including five (5) personal references that can speak to your teen’s character – no more than one may be a relative.

For each, click “Add Reference” then input the mandatory field information:

- First and last name
- Email address
- Relationship to your teen

If you’ve started the registration without having five references with email addresses, the information can be sent later to your Group Commissioner or Registrar, or to pat.papineau@scouts.ca to be entered.

Do not enter false information.