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Registration 2016-17

Handling Volunteer and Rover Registrations

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prairies.scouts.ca

Presented by Prairie Service Centre Registrar
Pat Papineau

Topics

- ▶ Who needs to apply/register for 2016-17
- ▶ References
- ▶ Code of Conduct
- ▶ Interview
- ▶ Training
 - ▶ Scouting Essentials
 - ▶ Milestone Training
- ▶ Group/Area Commissioner Approval
- ▶ Council Approval

Who needs to apply/register for 2016-17?

- ▶ New members
- ▶ Returning members who've been away from Scouting (pre-2015-16)
- ▶ All youth (under 18 years old) in volunteer roles
- ▶ All Participant-Rovers

Currently active adults volunteers will be auto-renewed.

Please do not re-register these volunteers; you will be creating duplicate roles (with "Pending" status).

References

- ▶ New members
- ▶ Youth taking on volunteer roles or becoming Rovers
- ▶ Some returning volunteers (who've been away for a few/several years)

References

- ▶ 5 personal character references
- ▶ Email addresses required
- ▶ Relationship to applicant indicated (No more than one relative/family member)
- ▶ Checked by Backcheck

Special requests for Backcheck to phone references can be submitted to the helpcentre if an applicant cannot provide five references with email addresses. This option should only be used if absolutely necessary (not if the applicant doesn't want to/didn't provide email addresses).

Do not enter false email addresses in myscouts.

Do not edit or overwrite references.

Code of Conduct

- ▶ New members
- ▶ Youth taking on volunteer roles or becoming Rovers
- ▶ Returning volunteers who have not accepted the CoC for the current **calendar** year
- ▶ Parents and other adults attending meetings, activities, camps and other events

Code of Conduct

- ▶ Online (preferred) for Pending/Active:
 - ▶ Volunteers
 - ▶ Rovers
 - ▶ Parents with “Parent Helper” or “Parent Overnight” roles in myscouts
- ▶ On paper for:
 - ▶ Inactive Volunteers/Rovers
 - ▶ Other Adults including parents with roles

Signed once annually – upon initial application/registration OR when prompted early in the calendar year.

Interview

- ▶ New members
- ▶ Youth taking on volunteer roles or becoming Rovers
- ▶ Volunteers returning after a break in service
- ▶ Volunteers who are new to the “Org” (Group, Area, Council; not required if changing Sections within the same Group)

Interview

- ▶ Two interviewers
 - ▶ Fully screened and trained registered members
 - ▶ With “Volunteer Screening Training”
- ▶ Details entered by Group in myscouts

Training

- ▶ All volunteers
- ▶ Rover Scouts
- ▶ Parents and other adults attending overnights

Training

- ▶ **Safe Scouting for Parents**
 - ▶ Parents attending overnights
 - ▶ Other adults attending overnights
 - ▶ **Scouting Essentials**
 - ▶ New Volunteers
 - ▶ New Rovers
 - ▶ **Wood Badge Part I for role – (e-Learning) Milestone (MS1)**
 - ▶ Returning/renewing volunteers (and new volunteers to make ratio)
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- ▶ *Child and Youth Safety (CYS)*
 - ▶ *Accessibility (Acc)*
 - ▶ *Wood Badge I - Module 1 (WB1)*
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- ▶ *Module 1*
 - ▶ *Section-specific Modules 2-5*

Approval and Activation

- ▶ **Appointing Commissioner – Group, Area or Council Commissioner**
 - ▶ Gives approval after requirements have been met
- ▶ **Council Executive Director or designate on his/her behalf**
 - ▶ Reviews profile to ensure all requirements have been met
 - ▶ Gives approval (App)
- ▶ **Council Registrar activates volunteer**

Do not activate anyone who has not met all requirements.

For more information on these and other registration-related topics,

- ▶ Visit prairies.scouts.ca
- ▶ Visit [The Online Support Centre](#), which can also be reached by clicking on “Support” in the upper right corner when you’re logged into myscouts.
- ▶ Contact pat.papineau@scouts.ca or Susan Lee slee@scouts.ca
- ▶ Call us at 403.283.4993 or 1.888.726.8876
 - ▶ Pat: extension 229
 - ▶ Susan: extension 222